

PLEASE PLACE ON LAW FIRM'S LETTERHEAD

[Date]

Law Firm Administrator
Delaware Claims Processing Facility
P.O. Box 130
Wilmington, Delaware 19899

Dear Delaware Claims Processing Facility:

This letter is to inform you that _____ will be the User Administrator within our law firm for the North American Refractories Company Asbestos Personal Injury Settlement Trust ("the NARCO Trust"). As User Administrator, (or he/she) _____ will be responsible for set up and maintenance (including additions) of other Users within our firm, as shown in DCPF Trust Online User Manual. The User Administrator is also required to notify DCPF if any Trust Online user leaves the firm or otherwise loses authority to use the Trust Online system on the firm's behalf. In addition, I hereby request the following permissions be granted to the above-named UA:

- ___ **Inquire.** The ability to see claim status, review history and run reports for the law firm.
- ___ **Demographics.** The ability to enter injured party information.
- ___ **Edit.** The ability to edit demographic information.
- ___ **Response.** The ability to respond to offers and denials by electing to accept, re-categorize, elect Individual Evaluation, or request Arbitration.
- ___ **Withdraw.** The ability to withdraw a claim.
- ___ **Payment.** The ability to view summary payment information, EFT information, or check information.

Sincerely,

Authorized Signatory

Printed name of Signatory